

Garfield Heights City Schools LPDC

Minutes of LPDC Meeting:

November 1, 2016

Present: ***Rob Keshock:** William Foster Representative, **Nora Lopez:** Elmwood Representative, **Stephanie Czech:** Middle School Representative, **Julie Frederick:** Maple Leaf Representative, **Chris Hanke:** Central Office Representative, **Leah Keefe:** Middle School Intern

*Chairperson

Not Present: **Jean Rizi,** Administrative Designate, **Brynn Morris,** Administrative Designate, **Shyla Urban,** Administrative Designate, **Kim Barber:** High School Representative

IPDPs (Individual Professional Development Plans) Presented and Approved:

Elmwood: none

William Foster: none

Maple Leaf: T. Emery, S. Fletcher

Middle School/L. Ctr: P. Glazer, M. Toghill

High School: P. Merda, L. Giehler

Administration: R .Continenza

IPDPs Presented and NOT Approved:

none

Verifications Presented and Approved:

Elmwood: none

William Foster: none

Maple Leaf: none

Middle School/L. Ctr: **K. Richardson** (1.5 contact hours: Northeast Ohio School Counselor Network 11/16) **and** (4.25 contact hours: P.E.S.I Collaborative & Proactive Solutions Understanding & Helping Behaviorally Challenged Kids 9/16); **J. Gray** (4.25 contact hours: P.E.S.I. Collaborative & Proactive Solutions Understanding & Helping Behaviorally Challenged Kids 9/16)



High School: S. Benjamin (60 contact hrs: EOA -- Grant Writing Research Project 04/16)

Administration: none

Activity Proposals Presented and Approved:

Elmwood: S. Wielgus (3 contact hrs: Educational Service Center of Cuyahoga County--Ohio School Counselor Evaluation System Overview)

William Foster: none

Maple Leaf: N. Rose (3.33 sem hrs: University of California, San Diego (UCSD) Extension--EDUC311445 A Primary Teacher's Guide to Positive Discipline (K-3)) **and** (3.33 sem hrs: University of California, San Diego (USCD) Extension--EDUC31570 Best Practices for a Successful Primary Classroom (K-3))

Middle School/L. Ctr: K. Richardson (1.5 contact hours: ESC -- Workshop -- Northeast Ohio School Counselor Network); K. Skocdopole (5.5 CEUs: EOA -- The R Rules Training); P. Glazer (180 contact hours: EOA -- Administrative Binder); J. Mockbee (80 contact hours: Javascript -- Code Academy);

High School: none

Administration: S. Urban (3 sem. hrs: Qualitative Inquiry/ FOUN 8112 -- Youngstown State University); **and** (3 sem. Hrs: Youngstown State University -- Educational Politics and Policy Making in the U.S/EDAD 8125)

District-Wide: none

Activity Proposals Presented and NOT Approved:

n/a

License Renewals Processed:

Elmwood: none

William Foster: none

Maple Leaf: none

Middle School/L. Ctr: none

High School: none

Administration: none



Notifications of Application for Advanced License:

Elmwood: none

William Foster: none

Maple Leaf: none

Middle School/L. Ctr: none

High School: none

Verification Forms for Educator Leaving / Entering District:

Entering:

none

Leaving:

none

Notes:

- 1. ODE Policy: As of February 28, 2015, license applicants will be able to upload official documentation in the form of college transcripts to their license renewal application instead of mailing paper documents.**
- 2. The process for ALL license renewal applications at ODE is now digital. You can access your license renewal applications by signing into your SAFE account at ODE. Also, ODE will NOT be mailing paper licenses to the applicant. Licenses are available for download once the renewal process is complete.**
- 3. All forms, IPDPS, Activity proposals, etc. to be approved by the LPDC at a monthly LPDC meeting MUST be submitted in PD Express or to your LPDC Representative the day BEFORE the scheduled monthly meeting.**
- 4. You must have an approved IPDP on file in order to have any professional development approved by the LPDC.**
- 5. If you have any IPDP / Activity Proposal / Verifications addressed in any LPDC meeting minutes, please print out the minutes for your own professional file. You will need to supply the proof of professional development at license renewal time. All verifications must include proof of an ORIGINAL college transcript. Transcripts will not be returned to staff due to archiving for ODE auditing.**
- 6. ALL staff members please read the Monthly LPDC minutes after each meeting to make sure proposed IPDPs, Activity Proposals, Verifications and other business has been addressed /approved.**



7. *The LPDC would like to encourage all staff members to monitor the accuracy of your credentials. This can be done by accessing the ODE Website and viewing your information.*
8. *We are required by law to report identification attached to all decisions. For any IPDPs, Activity Proposals or Verifications which are denied, state ID numbers will be provided. See your representative as to why the decision was made.*
9. *All LPDC forms, helpful information and PD Express can be found at the GHCS district Website under the LPDC location. Check us out.*

